

The Key West Cultural Preservation Society presents Conch Republic Days Street Fair

Saturday – April 24th, 2021, Rain or Shine 10:00 a.m. – 6:00 p.m.

DUVAL STREET – Between Greene and Eaton Streets

GENERAL INFORMATION (PLEASE KEEP THIS SHEET FOR YOUR REFERENCE)

1) SET UP - The street will be closed at 8:00 a.m. No early setups. Pull your vehicle into your display spot then unload. **DO NOT BLOCK THE STREET TO THRU TRAFFIC.** Please unload and then move your vehicle before setting up. All vehicles must be off Duval Street by 9:00 a.m.

BREAKDOWN starts at 6:00 p.m. No cars will be allowed onto Duval for breakdown until 6:00 p.m. Do not bring your car onto Duval until your items are packed and your tent is down. Once your tent is down, get your car and pull it INTO your own setup area then load your car. **DO NOT BLOCK THE STREET TO THRU TRAFFIC.** Only moving vehicles are allowed in the travel lane. All tents, merchandise and cars must be off Duval by 7:00 p.m. Traffic will only flow south on Duval for set up and break down.

2) This is an Arts and Crafts show, so no dealers or stores or agents may participate. The artist must be present for the entire day. No buy/sell, mass produced items or items made from kits or items unlike items that have been approved. Please list all items you intend to make and sell in your booth so that we may “balance” the show. We reserve the right to limit the number of artists in any category (i.e. jewelry).

3) If you are NOT currently approved as an arts & crafts participant for Sunset Celebration – please send (along with your application and payment) 3 photos of all your work and 1 photo of your display.

If you ARE currently approved as an arts & crafts participant for Sunset Celebration but wish to sell items you are not juried in for, please attach 3 photos of the work you would like to sell.

4) Very few spots are allocated for food/drinks/ice cream, etc. If you are not currently working at Sunset Celebration, only small food vendors able to fit within a 10'x10' space will be considered with proof of current & appropriate licenses. Please include copies of those licenses with your application.

5) All net profits of this show benefit the Bahama Village Music Program, the Key West Art & Historical Society Summer Art Camp Program as well as helping support the Sunset Celebration.

6) It is the sole responsibility of the individual exhibitors to collect and submit the proper sales tax at this event to the Florida Department of Revenue.

7) The city of Key West does not allow plastic bags to be used at any events held on any city property such as Duval street. Paper bags can be purchased in various places in town such as GFS

7) Standard generators aren't allowed and you will be told to turn them off. Silent generators such as Honda's are allowed.

8) During the event you will receive a safety info sheet with emergency information and contact numbers, in case of lost children, medical concern. etc please use the numbers.

Please Email any questions to Sunset@sunsetcelebration.org or text Ryan at (305) 393 9990

For first location choices ll entries must be **MAILED** with completed application, fee and pictures (if applicable). We will not accept any applications that are not mailed in until AFTER the mailed ones have been processed.

APPLICATION – return only this page with fee and applicable pictures

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DUVAL STREET BETWEEN GREENE AND EATON STREETS

Name (and business name if applicable): _____

Mailing Address: _____

Email Address: _____

Phone Number: _____

Are you a current participant at Sunset Celebration? _____ Will you bring a generator? _____

For set up planning purposes only – will you need to use a cargo trailer to transport your work? _____

Please write a brief description of the hand-crafted item to be exhibited:

Location requests will be considered in assigning spots but are not guaranteed. Write Street address of preferred location _____

If you are not a current Sunset Celebration participant please include at least 3 photos of your work and 1 of your display. *If you are a current participant but wish to sell item(s) you are not juried for, please include at least 3 photos of your work.*

If you're applying for a food spot, and are not a current Sunset Celebration participant, please include a photo of your food cart and copies of the current & appropriate licenses. All spots are 10x10. Booth fee is \$100. Please include check or money order written to Key West Cultural Preservation Society

Food vendors are limited to a 10'x10' booth and adhere to all fire department guidelines including canopy height, fire extinguishers, etc. Guidelines can be emailed upon request) No Plastic Bags, plastic cutlery, plastic straws, plastic cups, or polystyrene are allowed at events on city property such as duval street.

Please read and sign the following statement:

I, the undersigned, do hereby discharge, release and hold harmless The Cultural Preservation Society, The City of Key West, or any co-sponsor from all matter of action, suits or claims whatsoever arising from loss, damages or claims to my person or property while in the possession or under the supervision of The Cultural Preservation Society or The City of Key West during the Conch Republic Days Street Fair.

Signed (by all persons listed on application): _____ Date: _____

Mail completed application and \$100 fee to: Key West Cultural Preservation Society, Inc.

Attn: Conch Republic Days
PO Box 4837 Key West, FL 33041